



CITY OF SAN BRUNO

Community Services Department

MEETING MINUTES

Senior Citizens Advisory Board January 16, 2018

1. **Call to Order/Roll Call:** Chair Goff called the meeting of the Senior Citizens Advisory Board to order at 9:01 a.m. Board Members Present: Chair Goff, Carmichael, Chu, Hayes, Tracey, and Treasurer Hornung. Board Members Excused: Green and Luzaich. Staff Present: Brewer, Rangel, Tessier, and Aker.
2. **PLEDGE OF ALLEGIANCE:** Chair Goff led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **APPROVAL OF MINUTES: MSC Chu/Hayes** to approve the minutes of the November 21, 2017 and December 11, 2017 meetings. Approved unanimously.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:** None.
7. **CONDUCT OF BUSINESS:**
 - a. Treasurer's Report – November and December 2017 Treasurer's Report filed for audit.
 - b. Receive and File Monthly Information and Referral, Class Attendance, Nutrition Site Reports and Senior Center Historical Front Desk Sign In Data – Monthly Information and Referral Report and Nutrition Site Report were distributed and reviewed, received, and filed for November and December 2017.
 - c. Approval of the 2018 Meeting Schedule – The Board reviewed the schedule and **MSC Hayes/Carmichael** to approve the 2018 Meeting Schedule as presented. Approved unanimously.
 - d. Update on Nominations and Election for Senior Citizens Advisory Board – Superintendent Brewer told the Commission that two positions on the Senior Advisory Board were due for re-election and Board Members Hayes and Green were running again as well as a new nomination from David Padilla. Supervisor Tessier added that there would be statements from each candidate posted on the Senior Center communication boards as well as the Senior Center Newsletter. Each candidate would speak during lunch held at the Veterans Memorial Building on Monday, February 5. Superintendent Brewer said that the voting would take place in both the Senior Center and Veterans Memorial Building on Wednesday, February 7, 2018.
 - e. Relocation of Senior Citizens Advisory Board Meetings to Veterans Memorial

Recreation Center in February and March – Superintendent Brewer told the Board that due to the lunch and activities taking place at the Veterans Memorial Building during the reconstruction of the Senior Center it would be difficult to move the Board's February and March meeting out of the Senior Center. She suggested the Board move the time of the meeting instead. **MSC Hayes/Carmichael** to change the Senior Advisory Board's meetings in February and March to 8:30 a.m. Approved unanimously.

8. UNFINISHED BUSINESS:

- a. Update on Senior Center Restoration – Superintendent Brewer told the Board that construction for the Senior Center was on schedule. They will be replacing the floor from February 14 through the 26. All scheduled activities would be moved to the Veterans Memorial Recreation Center for that time and Bingo would be cancelled for those two weeks. Staff anticipates the reopening of the Senior Center in early March.
- b. Update on Senior Center Deck Replacement – Superintendent Brewer said that the deck replacement was almost complete.

- 9. ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS: Board Member Chu** asked for an update on the warranty and final cost of the Senior Center bocce ball court. Superintendent Brewer replied that the warranty was one year and will report back on the final cost during the next meeting. Superintendent Brewer added that two new benches for the bocce ball court were ordered and would be installed over the next week. **Board Member Hayes** asked staff if the tables and chairs which need replacement had been identified yet. Superintendent Brewer replied that staff had taken inventory of how many replacements were needed and would be requesting funding in the next fiscal year.

- 10. ITEMS FROM STAFF:** Superintendent Brewer told the Board that the 2018 City Council Liaison is Michael Salazar. He asked for Superintendent Brewer to let the Commission know that due to his job he would be unable to attend a Board meeting but is always available by phone or email. Superintendent Brewer introduced the new Recreation Coordinator, Eva Rangel.

- 11. ADJOURNMENT:** Vice Chair Green adjourned the meeting at 9:31 a.m.

Respectfully Submitted,

Ludmer Aker
Executive Assistant
Community Services